

Daniel's Den – Safeguarding Policy: Executive Summary

At Daniel's Den, the safety and wellbeing of all children, parents, carers and vulnerable adults is our highest priority. We want every family to feel welcome, respected and protected.

Our Commitment

- We provide a safe, caring and inclusive environment at all our parent and toddler groups.
- All children and adults should feel valued, listened to, and protected from any kind of harm.
- Safeguarding is everyone's responsibility — staff, volunteers and parents.

What Safeguarding Means

Safeguarding is how we keep people safe from:

- **Physical harm** (hitting, hurting, rough handling)
- **Emotional harm** (bullying, shouting, belittling)
- **Sexual abuse**
- **Neglect** (not meeting basic needs)
- **Financial, discriminatory or organisational abuse** (for adults)

We train all our volunteers to recognise signs that someone may be unsafe or unhappy.

What We Do to Keep Everyone Safe

- All volunteers complete safeguarding training and follow Daniel's Den guidelines.
- All staff and volunteers have a **DBS check** and references before they start.
- We make sure our venues are safe, welcoming and follow the Equality Act.
- We have clear rules about physical contact, privacy and safe behaviour.
- Only approved adults can help, and all groups run with more than one adult present.

If We Are Worried About a Child or Adult

If a volunteer or parent has *any* concern:

1. **Tell our Safeguarding Coordinator** straight away.
 - **Jo Gordon – 07984 042777 (Child & Adult Safeguarding Lead)**
 - **Caroline Winterburn – 07930 393451 (Deputy Safeguarding Lead)**
2. Concerns must **not** be investigated by volunteers or discussed with others.
3. The safeguarding team may contact:
 - Brent **Children's Services**
 - Brent **Adult Social Care**
 - **Police**, if needed
 - Our safeguarding advisors **Thirtyone:eight**



We will **always act quickly** if someone may be at risk of harm.

If Someone Tells You Something Worrying

Volunteers should:

- Listen calmly
- Take the child or adult seriously
- Not promise secrecy
- Tell the Safeguarding Coordinator immediately
- **Additional Policies**

The full safeguarding policy also includes:

- Childminder rules and child ratios
- Lockdown procedures for unwelcome or unsafe visitors
- Guidance on safe touch and working in groups
- How we support anyone affected by abuse
- What happens if a concern involves a staff member or volunteer

Key Message

Everyone has the right to feel safe at Daniel's Den.

If you are ever worried even a little bit please speak to us straight away.

Daniel's Den Contact Details:

Tel: 07483915821

Email: info@danielsden.org.uk

Daniel's Den is a Charitable Incorporated Organisation (CIO): 1147172